PPS Drive-in and Drop-off Policy

2026-2027

Phoenix Private School, Doha – For Students and Staff

Effective Date: August 2026

Approved By: Principal & Governing Body

Next Review Date: August 2027

1. Mission, Vision, and Values

Mission:
To develop future leaders who are able to make positive changes throughout the world. We challenge today to create a better tomorrow.
Vision:
To prepare a generation of Successful Learners, Confident Individuals, Responsible Citizens and Effective Contributors.
Values:

- Perseverance
- Honesty
- Originality
- Enrichment
- Nurturing
- Inspiration
- eXcited to learn

Drive-in and Drop-off Policy

Dear parents and drivers,

Policy version 1: August 2025

This policy is designed to keep all students, visitors, parents and staff safe during the busy traffic at drop-off. To support parents and students, we are allowing cars to drive into the school grounds. Student safety is our first concern, and this process will only continue as long as those entering are following school requirements and safety procedures.

Please help us keep our community safe by following these safety rules:

- The gates will open at 6.45am and close as school begins at 7.10
- When the traffic is considerably busy, we encourage parents to park outside to drop-off their children. Security will ensure they cross the school gate safely.
- Maximum **10kmph speed limit on the school premises**.
- No unloading before or on the Zebra crossing.
- Children should exit cars to **right side** if the car is parked in the **Right Lane,** and to the **left side** if the car is parked in the **Left Lane.** Those exiting on the left should then walk to the zebra crossing and wait. If a child is in the front seat, an adult should open the door for them and escort them to the correct area safely.
- **No Overtaking**, please wait patiently to leave.
- If you need to enter the school to take your child in or speak to reception, please park outside and walk in. Please don't leave/park your car on the school premises as it will impede traffic.

- Please listen to all PPS staff instructions.

I would like to thank you in advance for your support in maintaining student, staff and parent safety in and around PPS.

Kind regards,

Mr. Faheem Mohammed