ANIMALS ON SITE POLICY 2026-2027

Phoenix Private School, Doha – For Staff

Effective Date: August 2026

Approved By: Principal & Governing Body

Next Review Date: August 2027

1. **Mission, Vision, and Values**

Mission:
To develop future leaders who are able to make positive changes throughout the world. We challenge today to create a better tomorrow.
Vision:
To prepare a generation of Successful Learners, Confident Individuals, Responsible Citizens and Effective Contributors.
Values:

- Perseverance
- Honesty
- Originality
- Enrichment
- Nurturing
- Inspiration
- eXcited to learn

2. Purpose
This policy outlines the guidelines for the presence of animals on school premises to ensure the health, safety, and wellbeing of all students, staff, and visitors, while supporting educational opportunities where appropriate.

2. General Principles

- The school prioritises a safe and hygienic environment for all.
- Animals may only be permitted on site with prior approval from the school leadership.
- Consideration must always be given to allergies, cultural sensitivities, and phobias.

3. Animals Permitted in School

Animals may be allowed in the following circumstances:

- **Educational purposes** (e.g. science lessons, enrichment activities)
- **Therapy or wellbeing support animals** (with appropriate certification)
- **Special events** (e.g. themed learning days, external workshops)

All animals must:

- Be well-trained, calm, and non-aggressive
- Be in good health, with up-to-date vaccinations
- Be supervised at all times by a responsible adult

4. Approval Process

- Staff must fill out a request form (available at the reception) and submit it to the Principal in advance.
- The request should include:
    - Purpose of the animal visit
    - Type and number of animals
    - Risk assessment and control measures
- Approval must be granted before the animal is brought onto site.

5. Health and Safety

- A risk assessment must be completed prior to any animal visit.
- Handwashing facilities must be available and used after contact.
- Animals must not be allowed in:
    - Food preparation or dining areas
    - Medical rooms
- Any incidents (e.g. bites, scratches, allergic reactions) must be reported immediately.

6. Hygiene and Welfare

- Animals must be clean and well cared for during their time on site.
- Waste must be disposed of safely and immediately.
- The welfare of the animal must be considered at all times, including access to water, rest, and appropriate handling.

7. Student Interaction

- Students should be supervised when interacting with animals.
- Clear instructions must be given on safe and respectful handling.
- Participation should be voluntary; alternative arrangements must be made for students who opt out.

8. Prohibited Animals

- Dangerous, venomous, or unpredictable animals are not permitted under any circumstances.
- Exotic animals may only be allowed with specialist supervision and explicit approval.

9. Responsibilities

- **School Leadership:** Approve requests and ensure compliance
- **Staff:** Plan, supervise, and manage risks
- **Visitors/Handlers:** Ensure animal safety, control, and documentation

10. Review

This policy will be reviewed annually or in line with updated health and safety guidance.

Animal on Site Log

Date	Time (In/Out)	Type of Animal	Purpose of Visit	Location on Site	Supervising Staff	Owner/Handler Name	Health/Vaccination Check (Y/N)	Risk Assessment Completed (Y/N)	Notes/Incidents